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ROUTING AND RECORD SHEET

OS REGISTRY
FILE REM-8

SUBJECT: (Optional)

FROM:

EXTENSION

NO.

Policy and Plans Group
4E-70, Headquarters

DATE

14 October 1983

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

C/OPS/PSI

2.

C/OPS/PTAS

3.

C/PMS

4.

C/Budget Branch

5.

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FYI. No security objection is perceived and no response required.

4. Close to Registry

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FORM NO. 241 REPLACES FORM 36-8 (47)

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C-O-N-F-I-D-E-N-T-I-A-L

HQ. INSTRUCTION SHEET

REMOVE			INSERT			EXPLANATION
REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
	109& 110 111- 112	9/23/77 9/23/77				<p>is revised to set forth an up-to-date statement of policy, procedures, and responsibilities for reporting emergencies and unforeseen absences and for designating emergency addressees.</p> <p>A synopsis also has been added.</p> <p>Page numbers of the regulation have been changed as part of a new procedure. All headquarters regulations will be changed to start with page one. A new Table of Contents will be issued when all regulations have been changed.</p>
<p>Arrows in the page margin show the locations of the changes described above.</p>						

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FROM ATTACHMENT

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